**Board Meeting Minutes**March 1, 2006  
Oklahoma City, Oklahoma

1. **Call to Order** - Beverly Oswalt
   1. All board members present, others present Proceeding Editor, Historian/Parliamentary and the web master
2. **Officers Reports** - All reports were motioned, seconded and accepted unanimously.
   1. *Secretary/Treasurer* - Chynette Nealy  
      Minutes from the prior board meeting and the current financial report was presented.
   2. *VP/Program Chair* – Julie McDonald  
      Discussion focused the number of papers submitted for current conference and awards that will be presented (Distinguished paper and Outstanding Educator).
   3. *Proceedings Editor*- Jere Hatcher  
      Discussion focused and presented with a printed document detailing the number of papers published and the cost of current proceedings.
   4. *Nomination Committee* - Vanessa Ritchie  
      Discussion focused the numbers of nominees and the reviews (blind) process to determine the finalists.
   5. *Outstanding Educator*- Maggie McClintock  
      McClintock recused herself from the process because her daughter (Vanessa Ritchie ) was nominated. Prior to the review McClintock agreed to be responsible for selecting a committee.
3. **FBD Board Report** -Beverly Oswalt
   1. OSRA- The organization will not have a vote. They did not make a formal request to the board.
   2. All meeting after the San Diego will be held in the five states within the Southern Region.
   3. FBD dues increased to $75
   4. Future meetings: 2007 San Diego and 2008 Houston
   5. McDonald and Nealy will attend the Saturday’s FBD Program Chair and Board Meeting
   6. Other- Move to Old Business
4. **Old Business**
   1. *2006 Proceedings* - format and online posted on website (Beverly Oswalt)
   2. *Journal/Serial Publication Committee Report* - discussion focused the process for getting the ISBN (Vanessa Ritchie) Oswalt then volunteered to be the ABIS Journal Editor (a three year term) starting current year. Kleen and McDonald motioned resulting unanimously.
   3. *ABIS Checking Account* – discussion focused leaving the account with McDonald dues to banking legalities and cost involved with continuously moving the account with respect to changing treasure’s position (Julie McDonald)
   4. *Historian/Parliamentary* – To date, no other member has expressed interested in assuming dues related to the position. Oswalt asked Betty Kleen to continue in the position. Kleen agreed and noted that she would house old proceedings for people needing copies. (Betty Kleen)
   5. *Other* – Move to New Business
5. **New Business** – Beverly Oswalt
   1. Explained the need (FBD dues increasing, proceedings cost, etc.) to increase ABIS dues to $40 – unanimously supported
   2. Revision of the ABIS Officer Handbook is needed.
   3. Nealy will revise Call for Papers with more focus on Information System
   4. All board members should submit papers
   5. Other – None

Adjourned: 6:35 pm

Secretary/Treasurer  
Chynette Nealy