**Board Meeting Minutes**March 14, 2007
San Diego, CA

1. **Call to Order** - Julie McDonald
	1. Board members present: Historian/Parliamentary (Betty Kleen) and VP/Program Chair (Chynette Nealy) Other board members (Barber, Friesen and Oswalt) were not present due to travel restraints (meeting outside of region) and/or health condition. \* Quorum Concern: three of five officers (voting) were present to conduct the meeting.
2. **Officers Reports** - All reports were motioned, seconded and accepted unanimously.
	1. *Secretary/Treasurer*- Updates presented by Julie McDonald:
		1. Current balance ($3,000) in black – (Cost containment) – we were able to cut expense in half by binding in-house-Daniel Friesen will present the cost for this year’s proceedings in the business meeting on 3/15. \*A major concern focused the startup money that will be needed for the journal
		2. The Nomination Committee reported the slate of candidate will move forward.
		3. Item for discussion at the Business meeting:
			* ABIS By-laws – present candidate for consideration for board position (Gerald Plumlee- volunteered to assist Oswalt with the journal)
			* ABIS Checking Account – discuss guidelines concerning banking legalities and cost involved with continuously moving the account with respect to changing treasurer’s position \*Remove Julie McDonald and Vanessa Ritchie names from the account and replace them with the upcoming Vice President/Program Chair (Carla Barber) and Secretary/Treasurer (Daniel Friesen)
			* Discuss cost and accreditation procedures for the ABIS journal
			* Due to the delay in journal publication (consider papers from prior year)
			* Call for Papers for next year’s conference
			* Discuss proceedings/journal guidelines (single author/once in the same journal) rather than multiple papers with the same author
	2. *VP/Program Chair* – Updates presented by Chynette Nealy - number of papers submitted for current conference and awards that will be presented (Distinguished paper and Outstanding Educator).
3. **FBD Board Report** -Betty Kleen
	1. concern for location of 2009 meeting –tentative plan (Dallas-Hotel Dallas/Fort Worth Airport)
	2. Reminder for officers to attend Saturday’s FBD Program Chair and Board Meeting.
4. **Old and New Business** - Will be discussed at the 3/15 Business Meeting.

Adjourned: 4:35 pm

Compiled by
Chynette Nealy
VP/Program Chair for
Secretary/Treasurer
Carla J. Barber