**Association of Business Information Systems**

**Board Meeting Minutes**March 5, 2008
Houston, TX

1. **Call to Order** - Chynette Nealy
	1. Board members present: President (Chynette Nealy), VP/Program Chair (Carla Barber), Past President (McDonald), and Historian/Parliamentary (Betty Kleen). Absent members: Secretary/Treasurer (Daniel Friesen) and Proceedings Editor (Gerald Plumlee).
2. **Officers Reports** - All reports were motioned, seconded and accepted unanimously and will be presented in the business meeting.
3. **Items for discussion at the Business meeting**:
	1. *Journal* – delivery method, where the journal should be listed in Cabell’s and cost of the journal for non-members.
	2. *Registration vs. Membership Dues* - change of designation for the monies collected by ABIS. The new designation will be “registration” which replaces the term “membership dues.” The change should help ABIS members secure funding with their universities and colleges.
	3. *Office of “Proceedings Editor.”* - The office term was changed from 1 year to “up to 3 years” in order to preserve the learning that occurs during the first year of the office. *Registration fees* - Betty Kleen moved to increase the registration fee to $50, to set the student registration fee at $35, and to set the journal subscription price for nonmembers at $25. Carla Barber seconded and the motion passed unanimously.
	4. *The Journal online* - make the new journal available online, for free, but only after an elapsed time of 6 months from date of publication.
	5. *ABIS Website Hosting and Domain Name* - move the ABIS website off of the Southern Arkansas University server to a public hosting site and to purchase an appropriate domain name for our use. The cost of the domain name is $9.99 per year. The cost of hosting would be approximately $161 per 3 year period.
	6. *Journal Info* - the necessity of longer articles, e.g. 10-20 pages and the necessity of a $75 submission fee for non-members.
4. **FBD Board Report** -Betty Kleen
	1. She reported on a procedure modification whereby no member association will receive their membership dues until an officer slate is officially in place.
	2. She reported that FBD procedure was modified to incorporate a longer planning horizon in order to secure better financial arrangements with the conference hotels. The current and tentative slate of cities is as follows: 2009—Oklahoma City, 2010— possibly New Orleans, 2011—possibly Houston, and 2012—possibly Oklahoma City.
	3. Finally, she reported on an item to be discussed regarding conference dates, i.e. is a change from a Wednesday-to-Saturday schedule to a Thursday-to-Sunday schedule perceived as an improvement? The general feeling of the ABIS membership was that the change is acceptable. Old and New Business - Will be discussed at the 3/15 Business Meeting.
5. Old and New Business – will be discussed at the 3/6/2008 Business Meeting.

Adjourned: 3:45 pm

Compiled by
Carla J. Barber
VP/Program Chair for
Secretary/Treasurer
Daniel Friesen