**ABIS Board Meeting**

March 1, 2012

Present: Marcel Robles, Beverly Oswalt, Carla Barber, Daniel Friesen, Ann Wilson, Kimberly Merritt

Call to Order: Ann Wilson, Acting President and Program Chair

Minutes from March 9, 2011 were approved as written.

Conference Report:

* 22 papers were accepted from 46 authors
* Best Paper was awarded to Betty Kleen and Lori Soule
* Best Educator was awarded to Marcel Robles

Treasurer’s Report – Carla Barber

* Account Balance was $5565.27
* Net Registration (Registration – Breakfast Expenses) $504
* There were 30 Advanced Registrations
* Discussion centered on the relatively high account balance. What is an appropriate balance for an association our size.
* The cost of printing the proceedings is paid for by the University of Central Arkansas.
* Should dues be raised?
* An idea was presented to provide partial funding to send the program chair to the boot camp.
* The Report was approved as written.

Proceedings Report – Beverly Oswalt

* This year’s proceedings is 108 pages
* Included 13 papers
* 50 copies were created (cost was $225)
* Members will be told that additional copies are available if some of the pages are tearing in the copy they receive.

Journal Report – Marcel Robles

* Nine (9) submissions and six (6) acceptances
* 67% acceptance rate (70% listed in Cabels)
* Renewed again for Cabels
* 100 CDs and 100 envelopes were purchased for $45, but only labels will be needed for next year
* Marcel has only 1 year left as editor

New Officers

President: Ann Wilson

Vice President/Program Chair: Kimberly Merritt

Secretary/Treasurer: Joselina Cheng

Journal Editor: Marcel Robles

Proceedings Editor: Beverly Oswalt

Past-President: Roslyn Lisenby-Turner

**Old Business**

* Proceedings to continue in print format
* Focus on quality for the proceedings
* Maintain acceptance
* Distinguished papers in proceedings and journal by listing as a “reprint” if needed

**New Business**

Proposal to separate the duties of Secretary/Treasurer:

* Treasurer to be a 3-year term and split from the duties of secretary
* Secretary would continue to step up through the officer ranks
* Problems occur in trying to get new signatures on the bank account, etc.
* Need to amend the by-laws for ABIS through a vote of the membership

Meeting adjourned.