

Association of Business Information Systems  
Annual Business Meeting  
Friday, March 15, 2019  
8:30 a.m.  
**Meeting Minutes**



Association of Business  
Information Systems

1. Call to Order 8:33 AM  
16 Members present
2. Officer Reports:
  - a. VP/Program Chair Report - Shane Schartz
    - 34 registrations as of Monday. We do not have any current registration numbers from conference.
    - In regards to submissions for conference, 3 Papers, 12 Proposals, 1 rejection.
  - b. Secretary Report –
    - Approve minutes from 2018
    - Changes
      - In heading, change Meeting Agenda to Meeting Minutes
      - Section #8 – change to Degan presented to Sherry (not Sherry presented to Degan)
    - Motion made by Carla to accept the minutes with approved changes; / 2nd Kimberly
    - All in favor; motion Passed
  - c. Treasurer Report - Carla Barber
    - Carla submitted the orange sheet with the 2018 budget.
    - Motion made by Margaret to approve the final 2018 budget / 2nd by Kimberly
    - All in favor; budget approved
  - d. Proceedings Editor Report - Lori Soule
    - Based off the current processing of papers for proceedings, only 3 complete papers eligible for proceedings. Only 2 papers were submitted and in 2019 conference proceedings.
    - More discussion on the current proceedings process will take place later in agenda.
  - e. Journal Editor Report - Ashley Hall
    - There were 6 papers submitted for the Journal. After peer review, 3 had major revisions, 3 minor. Ashley is waiting on the revisions, she is hoping to publish by April.
    - The journal will be published online and she will email the members.
  - f. Historian/Parliamentarian Report Marsha Bayless
    - Last year was the association's 40 year anniversary. Marsha has no major project this year.

- A suggestion was made that next year's trip to San Antonio may be a good project. It has been several years since we last visited; maybe a now and then review.

3. The FBD Report Shane Schartz

- a. 2019 FBD Conference information
  - Overall FBD attendance is up compared to last year's conference.
- b. 2020 FBD Conference - March 11-14, 2020, at the Hyatt Regency in San Antonio, TX
  - Early registration ends Feb 21, 2020.
  - FBD commitment for Food & Beverage is \$49,000. No charge for convention facilities if we meet room guarantee
  - We typically base the cost of the conference on the charge for coffee and tea; it will be a little lower than Houston.
  - \$209 night room rate
- c. 2021 FBD Conference - March 17-20, 2021, at Moody Gardens Hotel and Convention Center in Galveston, TX
  - Early registration ends Feb 22, 2021.
  - FBD commitment for Food & Beverage is \$45,000
  - \$159 night room rate
  - Hosted at Moody Gardens. They will have free self-parking. They are offering a \$48/person pass for entire conference for facilities
  - Galveston (Chamber of Commerce) and FBD are also working on shuttles to transport from Houston Hobby Airport to Galveston. There is a free shuttle around Galveston once there.
- d. 2022 FBD Conference – can't be in Texas. We have had last 3 conferences in that state. Each association needs to make suggestions.
  - Options for states include: LA, AR, OK NM
  - Discussion took place. ABIS members that are also on FBD board gave insight on various locations. FBD has proposal from Little Rock, but overall conference number low in that locations. Oklahoma City has new convention center, but hotel not branded so we cannot get a contract at this time. In Tulsa it is hard to find a location for the number of rooms needed. New Orleans only wants to give us the week of Mardi Gras, Louisiana members said this is not the best time.
  - Members decided that they would like to see OK or AR. This will be shared with FBD board in Saturday morning Board Meeting.
- e. 2023 FBD conference will return to Houston on the 4-year cycle.

4. FBD discussions from Wednesday Board meeting

- Additional discussions from FBD's Wednesday Board Meeting included:
  - Looking at ABIS attendance numbers over the past few years, Oklahoma City was our highest turnout. Discussion took place over locations and travel to those places.
  - Overall FBD conference pre-registration was Association Registrants 768, FBD participants 702. Some of the association registrants are crossover registrations

with other associations.

**Update** - Total # from the Saturday meeting 780 FBD, 846 Associations.

- FBD journal –the editor of the FBD Journal, Mary, is offering to do special edition journal(s) for any association Discussion took place regarding the guidelines and how this would impact our current journal.
  - Jason liked the idea of not having to present to publish
  - Kim / Marsha – you have to have attended FBD in last 2 years, but not necessarily what you presented.
  - FBD Journal \$40 submission fee
  - Discussion about AACSB impact in research; FBD Journal not listed in Cabell's where JRBIS is.
  - Marsha suggested that FBD consider a special edition with special topic in business – then recruit from various associations
  - Members agree to review our own journal guidelines to make it more advantageous to our members to submit.

#### 5. Old Business

- As previously discussed and approved, Carla reminded the group about the need for each association to provide their own projector and laptop for conference. We will proceed with the purchase of the laptop and projector
- Margaret made a motion to create an ad hoc committee to research options and make a recommendation to the board. / 2nd –Shane
- All approved, motion passed
- Committee members are: Eddie, Carla, Degan

#### 6. New Business

- a. Increase association fees – a \$10.00 Fee increase was suggested by board
  - Current membership fees are \$55, board voted to increase to \$65. Last increase was 3 years ago
  - The reasoning behind the increase is that the next few conferences will have higher overall costs (food, beverage, etc.), and we do not want to lose money. ABIS is currently projected to lose money at the Houston Conference.
  - Jason stated that DSI was increasing by \$15
  - Margaret made a motion to increase fees to \$65 / 2<sup>nd</sup> Jason
  - All approved, motion passed
- b. Bylaws changes recommended

Shane began the discussion that as Program Chair, and reading through the bylaws to ensure he was doing what needed to be done, he found several conflicts in the bylaws, officer hand book, and other documents. He suggested that we review this for clarity in the future. Some of the concerns include:

- i. Proceedings inclusion broadened
  - As practiced currently, only those that submitted a completed paper are listed in proceedings.
  - Jason stated that several other associations/ conferences allow extended abstract in the proceedings. That is what is presented, and then complete

paper comes later. This would potentially have more submissions to our journal

- Carla stated that guidelines may need to be set
- Discussion about this being allowed in the past. Ann stated that we may have stopped placing abstracts in proceeding when AACSB stopped counting them.
- Discussion regarding making presentations available, possibly a shared drive, took place
- Members agreed that moving forward, papers and extended abstracts will be published. This will be amended and stated in the next call for papers. Shane also suggested a submission cover sheet that states if this is a full paper, formal proposal (which will either be a full paper or extended abstract at time of conference), or a presentation.

ii. JRBIS submission to allow for presentations as qualification

- Continued discussion from previous journal and proceedings discussion. Bylaws currently read, “have to submit a paper in proceedings to submit to journal”
- Discussion took place including:
  - Change the wording in the by-laws
  - Margaret/Marsha if you presented, it can go in journal.
  - Marsha suggested allowing the journal and proceeding editors to work out suggested changes this year and to be an official change next year
- Jason made a motion to form an ad hoc committee to review the bylaws and recommend formal changes to the Board / 2nd Ann
- All in favor, motion passed
- Degan appointed the Committee – Sherry, Shane, Margaret
  
- NEW discussion – change time of journal submission/publication. Conversation to continue

c. Job Responsibilities of officers, Social Media

- Time ran out before this could be discussed.

7. Selection of 2019-2020 ABIS Officers

The current slate of officers are as follows:

- a. President – Nominee Shane Schartz
- b. Vice President / Program Chair – Nominee Richard Kumi
- c. Treasurer – FYI Carla in year 2/3, since 2007
- d. Historian/Parliamentarian – FYI Marsha Bayless continuing appointment board
- e. Secretary – Eddie Horton

f. Term Appointment

- i. Journal Editor – Ashley completing
- ii. Proceedings Editor – Lori completing

Note: it was incorrectly reported in the meeting that Ashley and Lori would be starting the 3<sup>rd</sup> year of their terms, but in actuality both are starting new terms in 2019-2020

g. Nominations

- o Sherry nominated Eddie Horton for secretary. Eddie accepted the nomination.
- o Margaret made a motion to accept the slate of officers as presented/ 2nd Sherry
- o All approved, motion passed.
- o Congratulations to our new officers for 2019-2020

8. President's gavel presentation by VP

Shane present the President's Gavel to Degan to thank him for his service to the association.

9. Congratulations to the recipients of the ABIS 2019 Federation of Business Disciplines Distinguished Paper Award

***Moving Toward Better Equipped Students in Excel***

Lori Soule, Nicholls State University

Sherry Rodrigue, Nicholls State University

Betty Kleen, Nicholls State University

10. Additional Business

- Journal Acceptance Rates/Admission rules

11. Adjourn –

Carla made a motion to adjourn/ 2nd Margaret

Meeting adjourned 9:56 AM adjourned by general agreement of the attendees.

